

## Procedures to be adopted In the event of revocation or reduction of a scholarship benefits

Dsu Toscana informs the student with registered mail or sending a ticket message, via **Sportello Studente** [portale.dsu.toscana.it](http://portale.dsu.toscana.it) where there is indicated the revocation act was carried out, the amount to be refunded, sanction applied and the payment methods.

The repayment of sums and the payment of fines, if applicable, can be made in a single solution or in installments.

The installment payment can be requested via the specific online form "Request for installment payment" from the Sportello Studente. The amounts to be repaid can be paid in a maximum of 24 installments with the minimum amount installment of 60 euros as established by the Art. 13 of the Investigation Regulations.

In the event of failure to pay two consecutive instalments, the benefit of the installment plan will lapse and the amount still due must be paid immediately in a single payment.

The applicant undertakes, starting from the month in which the request is made, to pay the installments within the last day of each month. No communication will be sent for acceptance of the installment plan. Payment must be made via the **PagoPA** system

<https://www.dsu.toscana.it/web/ardsu/-/pagamenti-tramite-pagopa-1>